

SUPPORT STAFF RESIGNATION

Support staff who wish to resign during the school year shall give the superintendent notice of their intent to resign.

Notice of the intent to resign and intended final date of employment shall be in writing to the superintendent.

Upon resignation of a non-certified employee all salary and insurance shall be paid until the day of departure. There shall be no compensation for unused sick leave, vacation time or personal days.

Cross Reference: 412.03 Support Staff Contracts

Approved _____ Reviewed _____ Revised _____