

STUDENT ILLNESS OR INJURY AT SCHOOL

In case of injury at school the first attending adult or student should take whatever action is appropriate to the situation at hand. Where possible however, the school nurse shall perform appropriate first aid and emergency measures in accordance with their training.

In the event the school nurse is not available the chain of responsibility shall involve:

- 1) Knowledgeable adult in the vicinity of the emergency
- 2) Principal or administrator on duty, or other staff members available. The first aid undertaken should be part of the report to the superintendent.

In the event of serious injury to a student the family or guardian shall be notified as soon as possible. Parent/guardian shall decide on the physician who will treat the child and if possible, pick up the child at school and provide transportation to the doctor's office. If transportation other than parents must be provided due to the nature of the injury, the Pleasanton Emergency Unit will be used.

All costs for emergency and medical treatment shall be borne by the parent or guardian.

The superintendent or principal may use his/her discretion in admitting a student to the clinic or hospital in case the parent or guardian cannot be notified.

Approved _____ Reviewed _____ Revised _____