

## STUDENT FIELD TRIPS AND EXCURSIONS

The principal may authorize field trips and excursions when such events contribute to the achievement of education goals of the school district. The school district will provide transportation for field trips and excursions. Excursions are defined as brief educational trips beyond the boundaries of the school grounds beginning and ending in a single class period.

Written parental permission will be required prior to the student's participation in field trips.

Field trips and excursions are to be arranged with the principal well in advance. A detailed schedule and budget must be submitted by the employee. The school district will be responsible for obtaining a substitute teacher if one is needed. Following field trips and excursions, the teacher may be required to submit a written summary of the event.

Cross Reference:     504.03 Student Conduct  
                          506.01 Student Activity Eligibility  
                          604    Instructional Curriculum  
                          801    Transportation

Approved \_\_\_\_\_ Reviewed \_\_\_\_\_ Revised \_\_\_\_\_